



ARTEMIS KAPSANAKI

akapsanaki@gmail.com / +381 656214930 / [linkedin.com/in/akapsanaki](https://www.linkedin.com/in/akapsanaki)

Trilingual architect. Dynamic team player by taking initiative in group tasks. Strong at coming up with new design ideas, and always looking for creative ways to materialize them. Experienced in residential architecture, interior design and spatial organization. Competent at preparing designs, creating schematic drawings and solving architectural problems. Persistent as demonstrated through completing a university degree in a language that I hardly spoke at the start.

Core Competencies

- Adaptability
- Communication
- Persistence
- Research
- Problem-solving
- Attention to detail
- Organizational skills
- Teamwork
- Creativity

Education

09/2017 – 07/2022: Master of Architecture - University of Belgrade, Serbia

Graduation grade: 7.67/10

Key work and grades:

- Studio - Urban design of residential units: 9/10
- Studio – Intervention in Vracar: 8/10
- Project - Design and professional context: 9/10
- Project - Public facilities in rural areas: 9/10
- Project - Reconstruction of architectural facilities: 9/10
- Studio - Amusement park: Territory of ephemeral spectacle: 10/10
- Master Project - Desert in the city: Access Denied: 10/10

Professional Experience

05/2022 – 06/2022: Architectural Intern - Biro Andreev, Belgrade, Serbia

Company profile: Biro Andreev is an architectural studio that provides design and supervision services for architectural projects.

Achievements:

- ✓ Created four facades, using the floor plans and following the location's parameters.
- ✓ Helped in the process of legalization of three buildings, by transferring originally hand drawn sketches to AutoCAD in detail.
- ✓ Worked on correction and revision of five AutoCAD drawings that were previously designed incorrectly.
- ✓ Designed a timeline of the steps that are taken from the conception till the realisation of a project.

Responsibilities:

- Help with the legalisation of three buildings.
- Give my creative input for a project that was in the early stages of design.
- Redraw incorrect designs in order to match the bureau's design.

07/2020 - 08/2020: Architectural Intern - UBUpian, Thessaloniki, Greece

Company profile: UBUpian is an architectural studio with expertise in residential and commercial architecture and interior design.

Achievements:

- ✓ Created a floor plan and two sections for the interior of the given space.
- ✓ Designed in detail three sets of furniture that were suitable to the theme of the brunch store.
- ✓ Accurately inspected and measured the client's space to establish the site condition.
- ✓ Researched materials and structures and identified the ones most suitable to the design.

Responsibilities:

- Conceptualize and design an egg-themed brunch store for 200 customers, inclusive of custom furniture, in the span of 10 days.
- Research structural materials suitable to the given space and the design concept.
- Access and measure the site to feed into the design.

07/2015 - 08/2015: Front-desk Receptionist - Skion Palace Beach Hotel, Halkidiki, Greece

Company profile: Skion Palace Beach Hotel is a hotel of 50 rooms, located in Nea Skioni, Halkidiki, Greece.

Achievements:

- ✓ Successfully provided customer service to 20+ guests daily, and resolved any guest issues that appeared.
- ✓ Effectively checked in 20+ guests in total and set rotas for 10 staff members daily.
- ✓ Established new work methods to improve the hotel and its management.

Responsibilities:

- Check in guests and visitors, and manage security logbooks to ensure maximum guest safety.
- Set work rotas for 10 staff members daily, on areas such as housekeeping and restaurant duty.
- Direct housekeeping and other staff to address customers' requests and resolve complaints.
- Perform administrative duties, including making phone calls, copying documents and schedules.

Occasionally during summers: Aris K. Group (family firm), Thessaloniki, Greece

Company profile: Aris K. Group is a construction firm that handles the design, consultation and construction of architectural projects.

Achievements:

- ✓ Accessed sites to understand the realization of projects better.
- ✓ Attended auctions of public and private construction projects, such as wind farms.
- ✓ Was part of conversations regarding the costing and design of projects.

Digital Skills

AutoCAD – Rhinoceros 3D – Photoshop – Microsoft Office – Currently learning Sketchup

Language Skills

English (*Proficient*) - Greek (*Native*) - Serbian (*Conversant*)

Hobbies and Interests

- Solving puzzles in order to practise and improve my problem-solving and analytical skills.
- Recently took up bouldering as a way to keep challenging myself and test my limits.
- Reading books and articles as a way to keep up-to-date with news and learn more about the world around me.